

BROOKSIDE Primary School

Copse Close, Oadby, Leicestershire LE2 4FU

Telephone: 0116 271 3680

Email: office@brookside.leics.sch.uk Website: www.brookside.leics.sch.uk

Headteacher: Miss G Brown



January 2023

Dear Parents/Carers,

Parent/Teacher Meeting- week beginning Monday 27th February 2023

We would like to invite you to come into school and meet your child's teacher to discuss their school report. This meeting between the class teacher and yourself is very important as it helps us to work together to provide the best education for your child.

The days and times your child's teacher will be available are printed below. Please fill in the time periods, which best suit you (giving more than one choice, if possible), and return this to school as quickly as possible. Appointments will be given on a first come first serve basis. You will be allocated a **10 minute** appointment within this time. If you have more than one child, where possible, we will try to give you appointments on the same evening. Your child's teacher will return the slip confirming your appointment. Miss Brown will be around on both nights.

If you are late to your appointment, then unfortunately you will not have the full 10 minute allocation as staff will have one appointment after the other.

Child's Name: _____ Class: _____

DATE	T I M E S					
Monday 27 th February	3.30-4.30		4.30-5.00		5.00-6.45	
Wednesday 1 st March	3.30-4.30		4.30-5.30			

(Please tick the most convenient times)

If you have more than one child in the school please write their names and classes below: -

Name _____ Class _____

Name _____ Class _____

PLEASE RETURN THIS FORM TO YOUR CLASS TEACHER BY TUESDAY 7TH FEBRUARY 2023.

Yours sincerely,

Miss Brown
Headteacher

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FOR SCHOOL USE ONLY

Parent/Teacher Interview

I am pleased to offer you an appointment for _____ on

Monday 27th February/Wednesday 1st March at _____pm