

BROOKSIDE Primary School

Copse Close, Oadby, Leicestershire LE2 4FU

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Headteacher: Miss G Brown



Pupil Premium reimbursement - School uniform and other essentials

Your Name: _____

Child's Name: _____

Class: _____

Total amount to be claimed: **£** _____

Please list the shops the items were brought from:

Cheque should be made payable to: _____

- This form is to be used only for items that are **essential for school**.
- **Please attach all original receipts to this form**. Once a cheque has been produced, receipts cannot be returned.
- Please note that all reimbursements from the Pupil Premium fund are made at the discretion of the Headteacher.
- **Please carefully consider value for money** when claiming for school uniform and other essential school items. Expensive and/or branded items are not necessary for school and should be avoided, especially where cheaper alternatives are available. Schools must justify their use of the Pupil Premium grant. This means that claims deemed unsuitable may not be authorised; if this is the case, receipts can be returned.

Signed by headteacher: _____