

BROOKSIDE Primary School

Copse Close, Oadby, Leicestershire LE2 4FU

Telephone: 0116 271 3680

Email: office@brookside.leics.sch.uk Website: www.brookside.leics.sch.uk

Headteacher: Miss G Brown



Brookside Primary School New Academic Year 2020/2021.

Rationale

The government guidance states that all children should return to full time education for the next academic year. This is compulsory and parents will be fined if children do not attend.

Net capacity and organisation of teaching spaces.

- In order to limit contact between children and adults each year group will be considered as one bubble. Each bubble will have minimal contact with other bubbles in school.
- The children will have different playtimes and lunchtimes in a large area that is identified for their bubble.
- We will encourage the children to maintain social distancing, however, as you can appreciate with children this cannot be guaranteed due to their age.
- Essential equipment only is allowed (eg lunch boxes and PE kits). Everything the children need will be provided.
- **NO SCHOOL BAGS/RUCKSACKS OR PENCIL CASES PLEASE.**
- Year 6 parents will not need to come on site. Other year groups 1 parent only please.
- Children will need to wear school uniform.
- Children will need to bring in a named water bottle as water fountains will not be available.
- Teaching spaces will be set up according to government guidance and the children will not be seated in groups.

Timings of the school day.

	Drop off	Pick up
Foundation	9.00am	3.15pm
Year 1	9.00am	3.15pm
Year 2	8.45am	3pm
Year 3	8.30am	2.45pm
Year 4	8.30am	2.45pm
Year 5	8.45am	3pm
Year 6	8.30am	2.45pm



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Wednesday 26th August 2020

Children will arrive at school at staggered intervals (see timetable above) to ensure limited numbers of people are on the school grounds at any one time. Activities to settle the children will be undertaken.

Brookside children will only enter the site via near the rainbow gate. Manor are using the other entrance. This is to help with social distancing.

Movement around the school

- There will be a one-way system around the whole school site, signage and staff will be around to support.
- Unless a child has a serious medical need or vulnerability, parents should avoid coming into the school reception, and should call Reception in the first instance to establish whether or not there is a need to visit Reception. Parents can email any queries to office@brookside.leics.sch.uk.
- All but essential movement around the school should be avoided. Children will remain in the class for the majority of time but will use the outdoor space as much as possible.
- Some areas of the school will become one way, and clear signposting will indicate the pattern of route. All children and families must adhere to this and staff will ensure students leaving their classrooms follow this system.
- All available staff will supervise essential movement around the school
- Children will enter and exit the school via the external classroom doors where possible.
- Hand sanitiser/ Hand washing will be requested on entry to school and used upon entry or re-entry to every classroom.

Curriculum.

We will still be teaching a broad and balanced curriculum. Teachers will identify any gaps in knowledge early on and address this appropriately. Parents will be invited in as soon as possible to discuss how your child adapted to learning at home during lockdown and ways forward to support you for the next academic year.

PE will be taught so children will need their PE kit.

At this stage there will be no assemblies or use of the ICT suite.

Teaching Assistant Support

- We will endeavour to meet the provision needs as indicated in the students' EHCP, whilst adhering to social distancing.
- Should a child require close medical attention or intimate care, the appropriate PPE will be worn.



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Safeguarding

- Safeguarding procedures will continue as normal.

Lunchtime plan

- Children will have 45 minutes for lunchtime.
- Lunchtime will be supervised by lunchtime supervisors and each 'bubble' will have a designated lunchtime supervisor.
- Hot dinners will be available, however will be eaten in the classroom. Hot dinners need to be paid for in advance on school gateway.

Cleaning

- Members of the premises team will be available on site at key times to clean areas of use, this will include cleaning of toilet areas, stair railings, entrances and door handles.
- Staff will have appropriate cleaning materials in their classrooms and cleaning equipment will be kept away from children.
- On a daily basis after the children leave at home time, all spaces and surfaces will be deep cleaned.
- Each cleaner will have allocated areas to clean, overseen by the Site Manager.
- Equipment will be washed and cleaned regularly.

Toilets

- During lessons, children will be directed to the allocated toilets for their 'bubble'

Staff rooms and offices

- Staff should only use offices if they are able to socially distance themselves from each other.
- Where this is not the case the Site Manager should be consulted regarding the use of alternative spaces.
- Hot desking should be avoided where possible. Where this is not possible anti-bacterial spray will be provided to enable staff to wipe down surfaces, keyboards and mice.
- Staff should use hand sanitiser when entering and leaving offices.
- Social distancing and good hygiene guidelines must be observed.
- Staff toilets will be available as usual, but again social distancing and hygiene must be observed. Only one member of staff should use the toilets at a time.
- Reception Office will be open as normal.
- First Aid provision will be in place and there will be at least one paediatric first aider on site at all times. PPE will be provided to First Aid staff in line with government guidance. For any child exhibiting symptoms of COVID-19, government guidelines will be strictly followed.



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Classroom expectations

- Children and staff will use hand sanitiser/ handwashing facilities on entering the building, and entering each room, throughout the day. Teachers will remind children and make sanitiser available.
- Teachers should wipe down their keyboard or mouse at the start, and end of each lesson.
- Classrooms will be reconfigured to ensure social distancing can be maximised where possible. Children should occupy the same seat, and not move seat where possible. School will follow current government guidelines.
- Doors and windows should be open at all times in order to maximise ventilation in rooms.
- No children will be asked to complete errands, such as returning register boxes.

Expectations of children

When attending school, it is imperative that students follow the rules and expectations outlined below, and throughout this plan. This will help to maintain the whole school community's health, safety and wellbeing, as well as the wider local community.

- Children must only attend school if they, or a member of their household do not have related symptoms of COVID-19.
- Children must act with responsibility and with the best interests of all members of the school community at all times.
- Children must arrive punctually for school and enter their classroom immediately on arrival. Pupils must use their designated entry door and use the school external one-way system at the beginning and end of the day.
- Children and parents must leave the school site at the designated time and not congregate.
- Children must use sanitiser or wash their hands to clean their hands on entering and leaving the school building.
- Children must sit in the seat directed to by their teacher, there must be no moving of places, or furniture. They must sit in the same seat in the classroom allocated at all times.
- Children must not share personal possessions with others, i.e. food, water bottle and clothing are some examples.
- Children will be required to wear uniform as normal. Please ensure it is clean.
- On sunny days please ensure your child has adequate protection against the sun.
- Please email the teacher of your child's bubble if they have medical needs e.g. use an inhaler. New class emails will be active from September, please state your child's name in all correspondence.

What happens if there is a confirmed case of coronavirus in our school?

When a child or staff member develops symptoms compatible with coronavirus, they will be sent home and advised to self-isolate for 7 days. Their fellow household members should isolate for 14 days. All staff and



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students who are attending school will have access to a test if they display symptoms. **We strongly advise that if you or your child have symptoms you get a test quickly and inform the school immediately.**

Everyone needs to work together to keep our school community safe.

Where 2 children or staff member tests positive, the rest of their 'bubble' within school will be sent home and advised to self-isolate for 14 days. The other household members of that wider class groups do not need to self-isolate unless the child, young person or staff member they live within in that group subsequently develops symptoms.



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